

Job Opening: John G. McCullough Free Library, North Bennington

Children's Librarian: Part time (15 hrs/wk) Seeking energetic, flexible librarian with suitable experience to oversee children's room. The right candidate will be service and child-oriented, and work well in a collaborative atmosphere; knowledge of children's and young adult literature necessary; must possess excellent computer skills and be self-motivated; reports to Library Director, coordinates with library staff, as needed.

Essential job functions: Responsible for collection development and maintenance, selection of materials and ordering, including use of reviewing tools to select items relevant to the needs of patrons; weeds and maintains the collection to provide a current, relevant, and timely collection; attends Board of Trustee meetings.

- Plans, promotes and implements children's and young adult programs e.g. story hours, summer programs; liaison with local schools, pre-school programs and home-school groups.
- Oversight of library aides in Children's Room and volunteers as needed.
- Assists with preparation of reports and maintenance of records related to the annual reports.
- Provides safe, clean and welcoming areas for all ages.
- Promotes outreach and communicates effectively and professionally within the community.
- Has the desire to help/teach/serve our patrons; understands and respects freedom of speech issues and the right to privacy.
- Understands racial, ethnic and cultural diversity; willing to provide for patrons with special needs.
- Please be aware that candidates may be asked to undergo a background check.

Interested applicants should send cover letter and resume by March 25th 2015 to:

J. G. McCullough Free Library
P.O. Box 339
North Bennington, VT 05257