

Policy
Collection Development

Purpose:

The John G. McCullough Free Library (“Library”) maintains and develops a collection of print and digital media at the that serves the needs of community and meets the Library strategic goals.

Policy:

- The Library Director and Children’s Librarian, by virtue of their education, reading of authoritative professional reviews, and adherence to professional standards, are qualified to make decisions concerning the acquisition and deaccessioning of materials for the library’s collection.
- The Library staff select new materials for its collection based on anticipated popularity, professional reviews, relevance to community concerns and a commitment to providing information from a variety of perspectives on a wide array of topics.
- Donations are evaluated by staff based on these principles and directed either to the collection or the Library’s book sale fundraiser.
- Donated books become the property of Library and cannot be returned to the donor.
- The Library reserves the right to recycle donated materials.
- Materials are removed from the Library based on lack of interest, physical condition, accuracy and currency.

Library members and visitors may challenge the inclusion of certain materials in the Library’s collection by writing the Board of Trustees at mcculloughboard@gmail.com. A printed item reconsideration form is available upon request.

This policy will be reviewed, but not limited to, every other year by the board of trustees.

Prepared by: Trustees of John G. McCullough Free Library

Initiated: 2/17/21

Reviewed:

Revised:

Board of Trustees – Chair

Date

Library Director

Date